

From: Kim Gross
To:Entire_Staff
Date: 12/2/03 9:53AM
Subject: NOTE: Location Change for Staff Pic

The location for the staff picture on December 3, 2003 at 11:00am has changed. We will be meeting at the mansion to take the staff picture in the gardens.

PLAN B: The back up plan in case it rains is to meet at the capitol on the 2nd Floor Rotunda steps. If you have any questions please contact Jill at 92217.

Thanks