

August 14, 2001

Mr. John Townsend  
Department of Finance and Administration  
Bureau of Financial Control  
1300 Woolfolk Building  
501 North West Street  
Jackson, Mississippi 39201-1113

Dear Mr. Townsend:

Please delete Ashley Turnipseed from your records as an authorized person for payment vouchers and purchase orders for Agency 101. The Office of the Governor no longer employs her.

If any additional information is needed, please contact me at 359-3150.

Sincerely,

Felicia Gavin  
Director of Administration