

November 18, 2002

Mrs. Williams

Dear Mrs. Williams:

We're excited to announce that "**Mississippi Women's Conference 2003**", a statewide non-partisan women's conference, has been scheduled for **March 17, 2003** at the *Crown Plaza Hotel* in Jackson, Mississippi. The event is in its eighth year and is open to all Mississippians, endorsed by the Office of the Governor of Mississippi, Governor Ronnie Musgrove. The event will coincide with the celebration of Women's History Month.

The noon luncheon will feature an outstanding keynote speaker. I take great pride in being actively involved in the community, as I know you do also. It is with great pride, I respectfully ask that you will accept the invitation to be that illustrious and dynamic speaker for the women of Mississippi. The event will draw 800-900 women from across the state of Mississippi.

Conference participants will have the opportunity to take advantage of a variety of exciting workshops throughout the morning. The sessions will cover a broad range of topics ranging from health, business, fashion and more. Exhibits will be provided for the conference attendees that will reflect a broad range of products and services available throughout Mississippi. We will announce the "**POWER OF ONE**" recipients at the luncheon, where we celebrate Mississippi's career advancement and their power to make a difference in their communities.

Please contact me at 601-359-3161 for confirmation of your attendance or for further information. As you know, an event such as this requires a great amount of planning. If at all possible, please respond by December 5, 2002. This will ensure adequate time for publicity and printing. If I may be of assistance, please do not hesitate to contact me.

Yours truly,

Felicia Gavin

Honorary Chairperson Women's Conference 2003/Governor's Director of Administration