

## **Improving Access to Mainstream Services for People Experiencing Chronic Homelessness**

---

Westin Peachtree Plaza  
Atlanta, Georgia  
January 29-31, 2003

### **L o g i s t i c s   F a c t   S h e e t**

On behalf of the Federal Department of Health and Human Services, the Department of Housing and Urban Development, and the Department of Veterans Affairs, Health Systems Research, Inc. (HSR) is pleased to provide logistical support for your participation in the upcoming Policy Academy for State and Local Policymakers on *Improving Access to Mainstream Services for People Experiencing Chronic Homelessness*. Please carefully review the information below.

#### **MEETING LOCATION/TIME**

The meeting will be held at the Westin Peachtree Plaza, located at 210 Peachtree Plaza, Atlanta, Georgia. On-site registration will begin at 10:00 a.m. on Wednesday, January 29. The Academy will begin with an opening session/lunch at 12:00 p.m. on Wednesday. The meeting will adjourn at 4:30 p.m. on Friday, January 31. The information desk will be available for assistance throughout the Policy Academy.

The telephone number for messages during the meeting is (404) 659-1400 and the fax number is (404) 589-7424. Please ask anyone who calls or sends a fax to note you are attending the “**Policy Academy**” meeting. For additional information on the hotel, please refer to their website at [www.westinpeachtree.citysearch.com](http://www.westinpeachtree.citysearch.com).

#### **LODGING**

A block of sleeping rooms has been reserved at the Westin for the nights of January 29 and 30, 2003. HSR will make hotel reservations based on your instructions. At that time, you will be added to the rooming list which will be provided to the hotel. HSR has negotiated a room rate of \$112. Please note that the cost of room and tax (14%), appropriate hotel parking fees, and incidental charges will be charged directly to you. Please contact Joy King, Meetings Manager, with your travel information at: (202) 828-5100 or by e-mail at: [jking@hsrnet.com](mailto:jking@hsrnet.com).

#### **GROUND TRANSPORTATION**

The airport shuttle service runs from 6:30 a.m. until 11:30 p.m. seven days a week on a 15-minute interval. To request shuttle service, you will need to exit the South Terminal and go to

the “Downtown shuttle” booth located in the ground transportation area near baggage claims. The fare one-way is \$14 and \$22 round-trip. Upon purchasing your ticket you will receive a schedule. Please note: from the Westin Hotel, the airport shuttle service’s pick-up times are 10 minutes after the hour and 20 minutes before the hour, between the hours of 6:00 a.m. and 6:00 p.m. The estimated travel time to the airport is approximately 30 minutes. We encourage you to arrive at the airport 1½ hours before your departure time.

If you are traveling by Amtrak, you will need to take a taxi to the hotel. It is approximately a 20-minute ride to the hotel from the train station.

### **ATTIRE**

The attire at the Academy will be casual.

### **CONTACT INFORMATION**

A contact information sheet is provided along with this packet. Please verify the information and fax it back to Joy King, Meetings Manager, at (202) 728-9469.

Should you have any questions regarding any logistical aspects of the meeting, please feel free to contact Joy King at (202) 828-5100 or e-mail her at [jking@hsrnet.com](mailto:jking@hsrnet.com).