

MEMO

To: Governor William Winter
From: Kelly Riley, Policy Liaison
Date: August 22, 2000
Subject: August 21st minutes and Other Matters

As discussed in our phone conversation earlier today, I am enclosing my draft of the minutes from yesterday's meeting. Please edit accordingly. I will make your changes and we can then mail the minutes to Commission members for their review prior to our September 18 meeting.

I did leave a voicemail message for Mr. Giles informing him that we did not have formal, adopted minutes at this time, but that I would be happy to provide such minutes to him after the Commission has adopted them at its September 18 meeting. He then left me another message inquiring as to several matters that I wanted to get your position/feedback on:

1. How may he correspond with Commission members in writing?

He inquired as to home addresses, but I will simply request that he send all correspondence to me. I will not provide Commission members' home addresses to anyone other than Commission members. As requested at yesterday's meeting, I am mailing the contact information to members today.

2. Will commission members' individual votes on the flag design be made known to the public?

I think we can tell him that the Commission has not discussed this matter at this time.

3. To what extent will citizens be involved in the public meetings?

Mr. Giles obviously would like to speak to the Commission. My suggestion would be that we request all correspondence in writing so that we may ensure citizens' comments are accurately conveyed to the Commission. However, I can think of two other options. If the Commission decides to hold public hearings, we could inform Mr. Giles of those hearings and he could speak in that arena. We might also consider receiving public comments at the end of each meeting, provided that such comments be limited to a specific amount of time (5 minutes) and that the Commission receive comments for 30 minutes on a first come, first serve basis. Citizens could sign up for an opportunity to speak when they arrive at the meeting.

Please advise as to how you would like me to respond to these questions.

I hope to reserve the Old Supreme Court Chamber for September 18 this afternoon. I will also check with Dennery's as to reserving a room for lunch on the 18th.