

Historic Resources Specialist I

MUSEUM DIVISION EXHIBITS SECTION

STARTING ANNUAL SALARY: \$29,500.00 PLUS BENEFITS
DEADLINE FOR RECEIVING APPLICATIONS: August 11, 2015

To apply for this position, please go to the State Personnel Board website at www.spb.state.ms.us, and submit an e-application, or call 601/576-6865 to request an application.

The Museum Division of the Mississippi Department of Archives and History (MDAH) seeks a Historic Resources Specialist I to serve as an exhibits specialist. The position involves work that is highly professional in nature and held to high standards. Duties include the design and fabrication of exhibit components and artifact mounts, as well as researching, writing, and editing museum text. Incumbents work under the general supervision of the Director of Exhibits; however, incumbents may also work with the collections section to prepare storage mounts, as well as assist with the preservation and management of the museum's collections. The incumbent must be creative, have a working knowledge of power tool operation and construction techniques, be able to work as part of a team with the ability to multi-task, and be willing to learn new techniques. The position requires a degree in graphic design, museum studies, history, or a related field. Experience in exhibit design and production is preferred. Knowledge of computer programs such as Microsoft Word, Adobe Illustrator, and Adobe Photoshop is a plus.

Education and experience must meet one of the following criteria:

- Bachelor's Degree from an accredited four-year college or university, in graphic design, museum studies, history or a related field.

MDAH is an Equal Opportunity Employer.