

Historic Resources Specialist II, Curator of Interpretation

Two Mississippi Museums

Starting annual salary: \$33,372.00

Application deadline: October 20, 2021

The curator of interpretation at the Two Mississippi Museums (2MM) is responsible for enhancing the visitor experience through museum tours and maintenance of exhibitions. Work hours for this position are Tuesday to Saturday, 8 am to 5 pm. Duties include:

Create and organize tours that offer commentary and information relevant to the 2MM to help visitors enjoy the museums' social, cultural, and historical highlights.

- Conduct museum tours during regular operating hours and special events.
- Welcome and provide an overview for groups.
- Meet weekly with group tour coordinator to prepare for scheduled tours.
- Create and lead thematic tours within the museums, both in-person and virtual, to continue to create new approaches to the stories within each museum for returning guests and students.

Ensure volunteers and contract staff are assigned to support the various areas of operations, including visitor service areas, exhibits and education, and special exhibits and events.

- Lead volunteer training regarding group tours and in gallery presentations.

Manage the visual presentation and interpretation of the exhibits in 2MM and assist with the planning and design of exhibits.

- Serve as staff liaison to exhibits and collection team.
- Assist with permanent or traveling exhibitions, including department's collections.
- Manage routine maintenance of exhibit spaces such as gallery lighting and ensuring exhibit cases and A/V equipment are clean and in working order.
- Research and implement accessibility plan and policy.
- Assist with public programs related to traveling exhibitions.

Serve as a member of the 2MM team.

- Provide occasional back-up to visitor services staff at the front desk or store.
- Greet groups and provide guided tours and educational presentations.
- Complete opening and closing museum duties.
- Serve as museum liaison at community events and give public presentations.
- Assist with facility use and other events at 2MM or MDAH as needed.
- Other special projects and duties as assigned.

Education and experience must meet one of the following criteria:

- A Master's degree from an accredited four-year college or university.
- A Bachelor's degree from an accredited four-year college or university and one year of related experience.

To apply for this position, submit an online application via the Mississippi State Personnel Board, [linked here](#). For more information, contact the MDAH human resources office at 601-576-6865. The Mississippi Department of Archives and History is an equal opportunity employer.