

## Museum Activities Coordinator Internship

*Two Mississippi Museums*

**Compensation:** \$2,500.00 stipend

**Application deadline:** March 11, 2025

The Museum Activities Coordinator Intern will serve as the front-line facilitator for educational experiences, ensuring that all interactions with campers, students, and program participants are engaging, safe, and reflective of the museum's mission. This intern will lead hands-on activities during summer camp while also assisting with guided tours and special educational programs.

### Primary Responsibilities:

- Lead and supervise interactive activities, workshops, and gallery engagements for summer campers.
- Assist with the execution of guided tours and theme tours, supporting the museum's goal of providing dynamic visitor experiences.
- Work closely with the educational team to ensure alignment of activities with learning objectives.
- Support logistical needs, including set-up, clean-up, and material preparation.
- Present a final project report at the Intern Expo on July 28.

### Requirements:

- Energetic, great with children, and comfortable leading large groups.
- Experience in youth programming or camp counseling preferred.
- Excellent verbal and written communication skills.
- Interest in Mississippi history.
- Teachable attitude with the ability to work collaboratively with Two Mississippi Museum staff and volunteers.
- Ability to manage several tasks or projects simultaneously within specified timelines.

### Time Commitment:

This internship spans from June 2 to July 31, with a minimum requirement of 160 hours. Hours are flexible, Tuesdays through Saturdays, between 9:00 a.m. and 5:00 p.m., with occasional evenings and weekends required. The specific schedule will be established in accordance with the availability and mutual agreement between the intern and MDAH staff.

### How to Apply:

Submit an online application through the [MDAH website](#) by March 11, 2025.

For more information, please contact the Human Resources Program Manager, Erin Blackledge, at (601) 576-6985 or [eblackledge@mdah.ms.gov](mailto:eblackledge@mdah.ms.gov).