

Executive Branch, Governor's Office

290	Archival Records	Historically significant records created or received by the Office of the Governor during an administration. Includes appointments, correspondence, executive orders, proclamations, extraditions, legal and legislative files, financial records, public relations materials, nonprofit charters, notary applications, intergovernmental relations, personnel and scheduling files, First Lady's correspondence, and mansion event recordings and transcripts.	Hold until the end of the current administration, then transfer to State Archives. Records may be reviewed for archival value prior to transfer. Sealed or restricted access may apply to specific series (e.g., judicial nominations).
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