

Loans

124	Loan Program Reports	This series consists of reports created to identify the loan recipient and may include name, property address, purpose and status of the loan.	Annually transfer report to Archives.
125	Loan Program Files (Funded)	This series consists of loans provided by state government to individuals, businesses, or local government as part of a statutorily approved program. May include applications, confidential banking information, collateral, closing documents, appraisals, deed of trust, invoices, promissory notes, correspondence, work product, bond documents, insurance information, status reports, and related material.	Hold three (3) years after loan is paid in full, then dispose.
126	Loan Program Files (unfunded)	This series consists of loans documents offered by state government to individuals, businesses, or local government as part of a statutorily approved program. May include applications, confidential banking information, collateral, appraisals, deed of trust, correspondence, work product, status reports, and related material.	Hold one (1) year after notice to not fund, then dispose.